

## VISION

To be a World Class Revenue Agency, Serving with Passion to Positively Impact the Livelihood of every Namibian.

## MISSION

We administer and enforce the Tax and Customs laws of Namibia with consistency, fairness, efficiency and effectiveness in an effort to mobilise domestic revenue.

## OUR VALUES

**Integrity:** We have set ourselves, high ethical standards in the execution of our duties and strive to do what is right in all circumstances.

**Fairness:** We treat everyone in the same situation equally.

**Diversity:** We recognise and appreciate differences in ethnicity, backgrounds, age, skills, perspectives and education. We believe that a diverse workforce is one of our biggest assets.

**Efficiency:** We continuously identify and develop solutions to address inefficiencies in our processes, systems and operations.

**Agility:** We believe in the concept of continuous improvement, embracing change, leveraging on Information Communication Technology (ICT) and always ready to respond to the demand of digital transformation.

## CONTACT US

AT THE FOLLOWING DETAILS

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### Large Taxpayers

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+264 (61) 433 0197  
Moltke Street

### Oshakati

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Dr Augustino Neto Street

### Otjiwarongo

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Dr Libertina Amathila Ave and Dr Frans Indongo ST

### Rundu

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Markus Siwarongo Street

### Walvisbay

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C/O Sam Nujoma Avenue & 14th Road

### Windhoek

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Moltke street

## NamRA SATELLITE OFFICE TELEPHONE EXTENSION-OPEN LINES

Section	Tel Numbers
Outapi	(+264) 65 251 513
Eenhana	(+264) 65 263 148
Tsumeb	(+264) 67 220 083
Khorixas	(+264) 67 332 271
Mariental	(+264) 63 240 487
Oranjemund	(+264) 63 230 041
Luderitz	(+264) 63 203 522
Swakopmund	(+264) 64 405 185
Gobabis	(+264) 62 562 050
Nkurenkuru	(+264) 66 264 930
Omuthiya	(+264) 65 247 674
Opuwo	(+264) 65 273 664

[www.namra.org.na](http://www.namra.org.na)



**NamRA**  
Namibia Revenue Agency



## CERTIFICATES OF GOOD STANDING

*Serving with passion...*

A Good Standing Certificate is issued by Namibia Revenue Agency (NamRA) to confirm that a taxpayer is compliant with the Namibian tax laws in terms of submission of tax returns and payment of taxes.

### **Purpose of a Good Standing Certificate:**

1. Application for a Government Tender;
2. Application for a work permit by a non-resident;
3. Renewal of certain licenses;
4. Registration as a Small and Medium Enterprise (SME); and
5. Other purposes for any other requirement.

### **Procedures for obtaining a Good Standing Certificate:**

1. Apply online on ITAS;
2. An official will check the status of your tax account (s) and advise if all the records are up to date;
3. If your tax affairs are up to date, then a certificate will be issued to you on the same day; and
4. If there are outstanding balances or returns, you will be asked to sort them out before a certificate is issued to you.
5. Good standing certificates can only be issued in person.
6. Can be collected by the individual or registered representative.

### **Particulars of a Good Standing Certificate:**

1. The words “Good Standing Certificate” in a prominent place;
2. Purpose of the certificate;
3. Name, address and tax number of the applicant ( registered taxpayer);
4. Name of the official issuing the certificate; and
5. The Commissioner’s signature.

***A Good Standing Certificate is issued free of charge and is valid for a period of Four (4) months from the date of issue.  
A good standing certificate is not transferable.***