

# PROCEDURES ON HOW INDIVIDUAL FARMERS CAN FILE THEIR ANNUAL INCOME TAX RETURNS ON ITAS PORTAL



**Note:** A PAYE5 certificate from the employer and an Income Statements displaying all farming activities by the individual for the period under review are mandatory attachments

## Integrated Tax Administration System

### FILING PROCESS



- In addition**
- Request for File transfers
  - Request for De-registration
  - Request for a Tax Good standing/ Clearance Certificate

### As an itas e-filer you can:

- ✦ Modify contact details
- ✦ Submit tax returns
- ✦ Obtain tax account statements
- ✦ Object to any tax assessment;
- ✦ Request a tax Good Standing;
- ✦ Print a Tax Registration Certificate

Visit <https://itas.namra.org.na> and follow the easy steps today!

[www.namra.org.na](http://www.namra.org.na)  
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# CONTACT US

AT THE FOLLOWING DETAILS

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## **NamRA SATELLITE OFFICE TELEPHONE EXTENSION-OPEN LINES**

### **Section**

Outapi  
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Tsumeb  
Khorixas  
Mariental  
Oranjemund  
Luderitz  
Swakopmund  
Gobabis  
Nkurenkuru  
Omuthiya  
Opuwo

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